

---

## SCHEDULE

The internship will consist of various types of learning opportunities and is aimed at providing participants with a mix of theoretical and practical experience over an intensive 8 week period. Sessions will be adapted to match the training and experience of the individual intern.

---



---

CARIBBEAN HEALTH RESEARCH COUNCIL

---

**Address:** 25 A Warner Street  
St. Augustine

Trinidad and Tobago

**Tel:** (868) 645-7421,645-3769

**Fax:** (868) 645-0705

**Email:** chrceu@trinidad.net  
admin@chrc-caribbean.org

**Website:** www.chrc-caribbean.org



---

## APPLICATION PROCEDURE

Application forms and the internship outline are available on CHRC's website at [www.chrc-caribbean.org](http://www.chrc-caribbean.org).

Interested persons are encouraged to review the internship outline and complete an application form which should be submitted:

Via mail:           The Director  
                          Caribbean Health Research  
                          Council  
                          25a Warner Street  
                          St. Augustine  
                          Trinidad & Tobago

Via email:           [chrceu@trinidad.net](mailto:chrceu@trinidad.net)

Please copy email to:  
[admin@chrc-caribbean.org](mailto:admin@chrc-caribbean.org)

---



---

## MONITORING & EVALUATION INTERNSHIP PROGRAMME

---



---

CARIBBEAN HEALTH RESEARCH  
COUNCIL

---



## BACKGROUND

CHRC has a mandate to build capacity in research and related areas so as to enable Caribbean Governments and institutions to generate and use evidence to guide policies and practice. CHRC is recognised as the lead agency for monitoring and evaluation in the Caribbean and has been developing capacity through training and technical support. It has also embarked upon a novel approach to capacity building through a partnership with Ministries of Health in offering a monitoring and evaluation internship programme. The purpose of the programme is to provide hands-on M&E training and experience to candidates in order to strengthen their ability to actively engage in monitoring and evaluating their country's health programmes.



## INTERNSHIP OBJECTIVES

To provide Trainees with:

- Knowledge of Basic M&E concepts and their practical application
- A clear understanding of data reporting and data use in order to prepare them to actively participate in this process in their country
- Hands-on experience and training in the process of M&E data collection for reporting on national and international indicators (e.g. UNGASS) to evaluate progress in specific programme areas
- Exposure to a variety of CHRC M&E and research activities including interaction with other regional and international agencies

## SUMMARY

The internship will occur in Trinidad & Tobago, a country where most of the regional M&E technical support providers are based. It is important therefore to allow interns the opportunity to interact with M&E staff of partner agencies including UNAIDS, CAREC, PAHO HIV Caribbean Office (PHCO), Health Economics Unit (HEU), University of the West Indies (UWI) and National AIDS Coordinating Committee of Trinidad & Tobago (NACC).

Interns will work closely with CHRC's staff to accomplish the objectives of the programme. The sessions will be delivered on a one-to-one basis and will comprise of the following;

- Training sessions
- Assigned Reading
- Question and Answer Sessions
- Practicum/M&E in Action
- Field Trips